

NCBJ EXHIBIT APPLICATION AND CONTRACT

**Exhibiting Days: Oct. 30 – Nov. 2, 2019 • Conference Days Oct. 30 – Nov. 2, 2019
Washington, D.C.**

Application is hereby made by the undersigned EXHIBITOR on this _____ day of _____, 2019 for Exhibit Space at the 93rd Annual Meeting of the National Conference of Bankruptcy Judges to be held Oct. 30-Nov. 2, 2019 at the Marriott Marquis in Washington, D.C.

The exhibit space will be used for the display and exhibit of _____.

Table top locations will be in the Marquis Ballroom Foyer, the area just outside where the plenary session will be conducted. Each includes a 6-ft table and two chairs behind the table, and entitles the Exhibitor up to three (3) persons (named below). Display space is limited to 24 exhibitors. Exhibitor package cost is \$3,750. If exhibitors request CLE, the additional fee is \$150 per person requesting CLE credit. All persons requesting CLE must adhere to the requirements outlined in the attendee program and instructions.

<u>NAME(S)</u>	<u>ADDRESS</u>	<u>CITY/STATE</u>	<u>E-MAIL</u>
1.			
2.			
3.			

Additional exhibitors are \$600.00 per person with no CLE awarded or \$750 with CLE available. No daily substitutions are accepted.

List any additional exhibitors below.

<u>NAME(S)</u>	<u>ADDRESS</u>	<u>CITY/STATE</u>	<u>E-MAIL</u>
1.			
2.			

List names above as you wish them to appear on the name badge. Also, BE SURE TO LIST CORRECT ADDRESS INCLUDING E-MAIL FOR EACH INDIVIDUAL. It will be binding upon the undersigned upon acceptance by NCBJ®. The undersigned exhibitor has read and understands the separate page of conditions for exhibitors that are incorporated into this agreement and made a part hereof. Any breach of these conditions will result in removal of the exhibit and no invitation to exhibit for the following year.

EXHIBITORS MAY NOT REGISTER ONLINE. THEY MUST REGISTER VIA THIS CONTRACT

Exhibitor's Firm: _____

Name/Main Contact: _____

Signature: _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____ Fax: _____

See the conference registration section on www.NCBJmeeting.org for information on Spouse Registration, extra cost Breakfasts, Luncheons, Tours and Reception Tickets. **Spouses must be registered to purchase tickets to attend any functions.**

HOTEL RESERVATIONS for the Marriott Marquis MUST be made online at www.NCBJmeeting.org for the Group Rate

FEE INFORMATION

6-Foot Table Top and up to 3 exhibitors @ \$3,750.	Table Number _____	\$ _____
Additional Exhibitors and NO CLE credit @ \$600 per person		\$ _____
Additional CLE fees @ \$150 per person (note individual(s) needing CLE)		\$ _____
TOTAL AMOUNT ENCLOSED Minimum \$2,000 deposit required		\$ _____

Cancellation Policy: Exhibitors canceling contract prior to 8/30/2019 will be refunded paid amount less \$1,000.00. **No refunds will be issued for cancellations on or after 8/30/2019.** All cancellation requests for refunding must be submitted in writing and mailed to the NCBJ Office or emailed to JSleeper@JBSmgmt.com

METHOD OF PAYMENT

MAKE CHECKS PAYABLE TO: NCBJ NCBJ appreciates payment by company check.

CREDIT CARD INFORMATION: MC VISA AMEX Security Code: _____

Card No. _____ Exp. Date: _____/_____/_____

Card Holder Signature: _____ Print Cardholder Name: _____

Return to NCBJ with payment. Checks payable to: NCBJ at 954 La Mirada St, Laguna Beach, CA 92651. Retain a copy. Complete 93rd Annual Conference Information, Schedules, Hotel Reservations at www.NCBJmeeting.org