

Credit Card Authorization

Please complete this form if you require electric for your exhibit space. Please note to secure electric for your booth, you must complete and return this form in advance. You may also elect to cover any shipping & receiving charges you expect to incur for this event.

Please make your selection bellow and fax the COMPLETED FORM TO: Encore Exhibit at 312-275-8735

Exhibit Location (Select One):

- Crystal Ballroom Crystal Foyer Regency Ballroom Regency Foyer
- Grand Ballroom Grand Foyer Columbus Hall Other

Booth Number: _____ Date of Function: _____

Booth Name: _____ Exhibit / Show Name: _____

Type of Card (Check one): American Express Visa Mastercard Discover

Card Holder Name: _____

Card Holder Address: _____

Card Number: _____

Exp Date: _____ Code CCID: _____ Email: _____

Phone Number: _____ Fax: _____

- Power Strip _____ \$40
- 20 amp Circuit _____ \$135
- 46" Plasma Screen with Stand _____ \$350/day
- Wired Internet Line _____ \$100/line/day
- Shipping and Receiving Charges
- Wireless - "Business Class" - \$36.00/device/day - non-roaming
+ Includes wireless access in meeting space and public space.
- Wireless - "Business Plus" - \$39.95/device/day - full roaming
+ Includes wireless access in meeting space, public space & guest rooms.

Wireless Internet access is not to be purchased in advance if that is the only item that you are purchasing. Exhibitors may sign up onsite for wireless internet access via the web portal. Wireless service can be ordered by using a credit card or billing to a guest room through the onsite automated access portal. The two 12Mbps plans highlighted above are available from the web portal: 'Business Class' \$36/device/day or 'Business Plus' \$39.95/device/day.

A 23% service charge plus applicable city and state taxes will be included in the final invoice total.

Signature: _____ Date: _____

